



Enquiry Form

If you wish to notify MTA of an issue please fill in the details below.

Please note MTA does not provide legal advice.

Motor Traders' Association is a member based organisation. MTA is a non-government body and does not issue trading licenses or trade certificates.

This document provides the format for MTA to provide to an MTA Member a notification of your comments/query/complaint.

Do you want MTA to provide a copy of this form to the trader concerned?

YES NO

I consent to MTA forwarding this document (**with my contact details**) to the trader concerned with a request to contact me to discuss this issue and in the case of a complaint with a view to resolution.

YES NO

Is this notification for file purposes only? (This Form will **NOT** be forwarded to the MTA Member business)

YES NO

Type of query

Complimentary Query Comments for file purposes Complaint

Other Please specify _____

Is the business an MTA Member? YES NO UNSURE

(NOTE: If the business is NOT an MTA Member you will be notified. This Form is unable to be forwarded to a Non-MTA Member)

Has this matter been referred to the Office of Fair Trading? YES NO

File Number (if known) _____

Your details:

Name: _____

Address: _____

Phone number: _____ Email: _____

Does this involve the sale or repair of a vehicle? SALE REPAIR OTHER

Motor Traders' Association - Voice of the Motor Industry

43 - 51 Brisbane Street Darlinghurst Locked Bag 5012 Darlinghurst NSW 2010

P: 02 9213 4222 F: 02 9212 6889

Website: www.mtansw.com.au

ABN: 63 000 008 088

Vehicle Details

Make: _____

Model: _____

Year: _____

Registration: _____

Traders Details

Business Name: _____

Address: _____

Phone number: _____

Briefly outline your comments (attach additional pages if required)

Additional pages used (please tick)

If this is a complaint, what is it that you are seeking in order to resolve this issue?

If this is not a complaint - If you have consented, MTA will provide a copy of this Form to the business.

If this is a complaint - If you have consented, MTA will provide a copy of this Form to the member concerned. The MTA member will be asked to contact you to discuss the issue(s) you have raised and inform MTA of the outcome and any response they have to the concerns raised.

If no consent has been provided, this Form will be filed for future reference by the Association only.

MTA will examine the issues you have raised and any responses received from the business and determine if further action will be instigated. You may be contacted for additional information.

Privacy | The MTA will not provide your details to any third party unless you have provided your express consent. The provision of your details is limited forwarding this document to the business named by you. This document will only be provided to the business where you have provided your express consent as indicted on this form. For a copy of MTA NSW Privacy Policy please contact MTA on 9213 4222.