



Good Hygiene Practices When Servicing Customers' Vehicles

There is evidence that the Coronavirus (COVID-19) spreads from person to person. Some reports suggest the virus can last for several days on surfaces including plastics found in vehicles. Good hygiene can prevent infection from Coronavirus as well as the common cold and flu.

Prior to working inside a vehicle, workers are encouraged to use one, or a combination of these three options in the order of priority below:

- 1. Disinfect car**
- 2. Disinfect hands**
- 3. Wear gloves (last option if no disinfectant available)**

Disinfect Car

1. Have anti-bacterial wipes (i.e. Dettol etc.) or spray (Glen 20) ready and available.
2. Disinfect the outside door handle prior to entering the vehicle.
3. Spray or wipe all relevant areas inside the vehicle.
4. Allow disinfectant to sit for up to 10 minutes to dry by airing out the vehicle.
5. Conduct works inside the vehicle, covering your mouth using the inside of elbow if you cough or sneeze.
6. When work is finished, give the vehicle a final spray or wipe prior to returning it to the customer (including outside door handle)

Parts of the Vehicle to disinfect:

1. Door handle (outside first then inside)
2. Steering wheel
3. Radio and other control buttons and indicators.
4. Seat belt
5. Any other areas you may need to touch when working inside the vehicle (i.e. glovebox, handles, drink holders, dashboard, handbrake and gear levers etc.)

Disinfect Hands

1. Use hand sanitiser prior to entering the vehicle.
2. Leave hand sanitiser in the vehicle until work is finished.
3. Do not touch your face at any time during works inside the vehicle.
4. Cover your mouth using the inside of your elbow if you cough or sneeze.
5. Sanitise hands thoroughly after work is finished, after you exit and close the door of the vehicle.

Gloves (no disinfectant or hand sanitiser available)

1. Put on rubber gloves prior to entering the vehicle.
2. Do not touch your face with the gloves at any time.
3. Cover your mouth using the inside of your elbow if you cough or sneeze.
4. Once work is concluded, exit the vehicle and close the door to the vehicle.
5. Remove gloves carefully from the wrist first so that when removed they are inside out. Do not touch the used contact points of the gloves with your bare hands.
6. Dispose of gloves into a bin immediately after use.
7. Wash hands thoroughly for at least 20 seconds with soap and water.

Also, where possible, avoid switching on the HVAC system (air conditioning/heater controls) inside vehicles.

This information is general only and should be applied in conjunction with the latest information on Australian and New South Wales Government Websites.